**CAROSELLA ELECTRICAL SEMINARS**

[www.afcarosella.com](http://www.afcarosella.com)

(413) 567-9101

alcarosella@yahoo.com

**Refund Policy**

Full refund to anyone who cancels or cannot successfully stream the entire 15-hour virtual class

1. The student has the option of rescheduling in lieu of a refund.

**Attendance Policy**

Attendance of the Entire seminar is Mandatory. All students will be required to sign-in, Have a 2020 Code book, an electronic version on Laptop or Tablet is approved, and show their electrical licenses and picture ID. Attendance will be taken throughout the day, any students who are missing will be required to make up the time missed.

**Make Up Classes**

Make up classes are available for excused absences, computer or internet trouble preventing a live stream seminar, and missed roll-call time. Students that need to make up time will be able to choose another seminar date. No certificates will be issued until the proper time requirement has been fulfilled.

**Record Keeping**

Records of completion will be kept on file with Carosella Electrical Seminars for **9** years.